



DRAFT

**Fiscal Year (FY) 2024/2025 Annual Action Plan
HUD Entitlement: Community Development Block Grant**

December 28, 2023 – March 12, 2024

Public Review Period: December 28, 2023 – March 12, 2024

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The FY 2024/2025 Action Plan is a one-year plan to address the community development and low- and moderate-income housing needs in the City of Rocklin. The plan covers the period of July 1, 2024 through June 30, 2025. It is the fifth and final Action Plan in the implementation of the five-year 2020 – 2024 Consolidated Plan. Both the Consolidated Plan and the Action Plan are implemented by City staff in the Office of the City Manager. The City is expected to receive approximately \$285,000 from the federal Community Development Block Grant (CDBG) program in FY 2024/2025.

The City also plans to meet its community development and housing needs using a variety of other funding sources, including the Low- and Moderate-Income Housing Asset Fund and the General Fund.

City staff encourages citizen participation throughout the Action Plan process. This includes consulting local organizations and encouraging public comment during the public review period and at the City Council public hearing to discuss the draft Annual Action Plan. Using research and input from the public, City staff formulated the objectives and outcomes that are briefly described below.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City's key objectives for the FY 2024/2025 program year are the following:

- * Improve the quality of housing in Rocklin.
- * Sustain a livable community by identifying issues and working with surrounding jurisdictions and local service providers to solve them.
- * Encourage a range of services to help prevent homelessness and to help people move from homelessness to permanent housing, including emergency shelters as well as transitional and supportive housing.
- * Support infrastructure improvements in target areas and for the disabled population using Rocklin services.

* Encourage the provision of services to target-income individuals and families, including those with special needs such as seniors and persons with disabilities.

*Encourage the provision of services to target-income individuals and families, including survivors of domestic violence, sexual violence, human trafficking and their non-offending family members.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The use of CDBG funds enabled the City to address many of its highest priority needs in 2022 and 2023.

Public services, public facilities improvements, and activities to address senior nutrition, domestic violence victim services and counseling/therapy for those individuals, as well as, therapy services to children, adults and families to support the recovery from trauma were provided to 565 individuals in PY 2022. These services meet the basic needs of low-income households, victims of sexual and domestic abuse and human trafficking, including basic nutrition, therapy services, and improving accessibility through installation of ADA ramps on public streets.

Public facilities that serve low-income individuals and accommodate the needs of persons with disabilities as well as serving their basic infrastructure needs were addressed with the use of CDBG funds.

During PY 2022, the City:

- * Continued to develop its relationships with private for-profit developers and non-profit housing providers to expand the availability of affordable housing.

- * Continued to participate in the Governance Committee of the Homeless Resource Council of the Sierras (HRCS) for the Nevada-Placer Continuum of Care (CoC) planning process on ending homelessness. Since December 2018, City Staff participated in the CoC's Community Engagement Committee to keep the public informed and extend assistance to as many people as possible. The HRCS is a collaborative association of service providers and governmental agencies who work together to strengthen the delivery system by integrating and coordinating housing, homeless assistance and supportive services.

- * Continued to participate in regular meetings of the South Placer Homeless group organized by Placer County Health and Human Services.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

City staff encouraged citizen participation throughout the Action Plan process according to the City's Citizen Participation Plan (CCP)The Notice of Funding Availability and anticipated schedule of events was published consistent with the City's standard noticing practice, which included publication in The Placer

Herald newspaper, on the City's website and distribution to the Placer Collaborative Network (PCN) and Placer Consortium on Homelessness (PCOH) e-mail lists on October 19, 2023.

A notice of the Draft Annual Action Plan availability, 30-day public review period (December 28, 2023 through February 4, 2024) and anticipated public hearing dates of March 12, 2024 for the draft plan and April 23, 2024 for the final Annual Action Plan was published on December 28, 2023. The Plan was available at the City of Rocklin Administration Building and on the City of Rocklin's website throughout the public review period and hearing process.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

This section will be completed after the April 23, 2024 public hearing has been conducted.

6. Summary of comments or views not accepted and the reasons for not accepting them

This section will be completed after the April 23, 2024 public hearing has been conducted.

7. Summary

See above information.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	ROCKLIN	
CDBG Administrator	ROCKLIN	City of Rocklin
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The City of Rocklin is responsible for administering the Consolidated Plan and the Annual Action Plans.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The preparation of the FY 2024/2025 Annual Action Plan included consultation with and coordination among government agencies, private groups (for-profit and non-profit) and individuals. The Rocklin Fire Department was one of the organizations who participated in the outreach/consultation process for the Con Plan. The City will continue to include consultation with the Fire Department during preparation of the AAP, to discuss improved coordination related to disaster resiliency, annually moving forward. Opportunities for public participation were offered throughout the Action Plan process. Residents, service providers and other interested parties were invited to provide comments on the Annual Action Plan by submitting written comments, email, calling City staff or attending the public hearings. Notice of the planning process was posted in public places, announced on the City's website, distributed to PCN and PCOH e-mail lists and officially noticed in The Placer Herald newspaper.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Rocklin will continue to coordinate with the Roseville Housing Authority, which provides Section 8 Housing Choice vouchers to Rocklin residents. In addition, the City will maintain its relationship with the various governmental health, mental health and service organizations within Placer County. Placer County's Adult System of Care partners with agencies in Placer County to assist adults and older adults achieve their optimal level of self-sufficiency and independence by providing mental health services, substance abuse treatment and in-home support services. City staff created and keeps updated a list of services available to Rocklin residents that need physical and mental health services, foster care, food and other assistance in order to better pair the services to those who need them. City staff also serve as a Board Member for the Homeless Resource Council of the Sierras (HRCS) Placer County.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

City staff have participated in regular committee meetings organized by the Homeless Resource Council of the Sierras (HRCS) Continuum of Care (CoC) and Placer County Health and Human Services (HHS) Department from August 2015 to the present to consider homeless shelter needs and options in South Placer County as well as strategies to create permanent housing solutions. Participants in these meetings have included local agency staff or elected officials from Rocklin, Roseville, Lincoln, and Placer County. Attendees have also included numerous non-profits.

Since 2021, Rocklin staff and two City Council Members have participated regularly in a new Regional Working Group and Ad Hoc Committee led by a consultant retained by the Placer County's Department of Health and Human Services to facilitate even more in-depth multi-agency discussion of strategies to address homeless shelter needs in South and Mid-Placer County. Out of this process, a collaborative local government commission to the CoC was created: the Local Government Advisory Committee, or LoGAC. The City of Rocklin will continue to coordinate with the Placer Consortium on Homelessness whenever possible on providing homeless needs assistance. The City will also coordinate with surrounding jurisdictions in the provision of housing assistance and related services to homeless persons.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive ESG funds, develop performance standards, evaluate outcomes or develop funding, policies and procedures for the administration of HMIS, as it does not administer HMIS. However, the City does consult with the Placer County's Continuum of Care related to funding allocations, and encourages all agencies providing services and care for homeless individuals to utilize the HMIS system.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	ROCKLIN
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Service-Fair Housing Other government-Local

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homeless Needs-Chronically homeless Homeless Needs-Families with children Homelessness Needs-Veterans Homelessness Needs-Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Various departments within the City of Rocklin were consulted including the City of Rocklin Community Development, Fire, Police, Public Services and Finance Departments.</p>

2	Agency/Group/Organization	PLACER COUNTY
	Agency/Group/Organization Type	Services-homeless Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Various departments within Placer County provide information such as Placer County Department of Health and Human Services, Placer County Housing Authority and Placer County Health and Human Services Adult System of Care. The anticipated outcome is improved communication, collaboration, and coordination among the agencies.
3	Agency/Group/Organization	ROSEVILLE
	Agency/Group/Organization Type	Housing PHA Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Roseville's Housing Authority was consulted regarding its continued administration of the City of Rocklin's Section 8 Housing Choice Voucher program.
4	Agency/Group/Organization	THE GATHERING INN
	Agency/Group/Organization Type	Services-homeless

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Agency was contacted either through phone call, email notification and/or public forum flyer for consultation and coordination. The anticipated outcome is improved communication and collaboration.
5	Agency/Group/Organization	Placer Collaborative Network (PCN)
	Agency/Group/Organization Type	Services-Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Employment Service-Fair Housing Services-Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs-Chronically homeless Homeless Needs-Families with children Homelessness Needs-Veterans Homelessness Needs-Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City published information related to CDBG document preparation and review opportunities through Placer Collaborative Network's (PCN's) e-mail list. City staff has also attended and been a presenter at the PCN/PCOH Housing Forum events.
6	Agency/Group/Organization	Placer Consortium on Homelessness (PCOH)
	Agency/Group/Organization Type	Housing Services-Housing Services-Homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs-Chronically homeless Homeless Needs-Families with children Homelessness Needs-Veterans Homelessness Needs-Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City published information related to CDBG document preparation and review opportunities through Placer Consortium on Homelessness's (PCOH's) e-mail list. City staff has also attended and been a presenter at the PCN/PCOH Housing Forum events.

Identify any Agency Types not consulted and provide rationale for not consulting

The City did not deliberately omit any agencies from the process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeless Resource Council of the Sierras (HRCS)	Point-in-Time count provided homeless data.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The Notice of Funding Availability and anticipated schedule of events was published in The Placer Herald newspaper, on the City's website and distributed to the PCN and PCOH e-mail lists on October 19, 2023. The Annual Action Plan's review period and public hearing was noticed and published in The Placer Herald newspaper, on the City's website and distributed to the PCN and PCOH e-mail lists on Thursday, December 28, 2023. The Annual Action Plan was available for a 30-day public review period from Thursday, December 28, 2023 to Friday, February 4, 2024. The City Council is scheduled to conduct public hearings to discuss the draft Annual Action Plan on Tuesday, March 12, 2024, and the final Annual Action Plan on Tuesday, April 23, 2024.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.
2	Newspaper Ad	Non-targeted/broad community	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Non-targeted/broad community PCN/PCOH e-mail groups	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.	https://www.rocklin.ca.us/community-development-block-grant

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Below is information regarding expected resources, based on prior allocations, resources, and the current Consolidated Plan.

Congress has not yet made the HUD FY 2024 allocation that funds the CDBG program. HUD has therefore not announced the City's allocation. The project allocations in this Action Plan made with FY 2024 CDBG funds have been made using an estimate. These allocations will be adjusted proportionally by an equal amount to match the actual allocation.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	285,000	0	0	285,000	0	As identified in the five-year Consolidated Plan, the City anticipates receiving a total of \$1,413,435 over the five-year Consolidated Plan period. The expected amount available remainder of Con Plan identified in the 2020 Con Plan/Annual Action Plan was \$1,134,329.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Public Services	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Rocklin receives no federal funding in addition to CDBG for housing and non-housing community development and there are no matching requirements for the City's CDBG program.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City is in the process of partnering with Community Housing Works to develop an affordable housing project on City owned property located on Pacific Street in Downtown Rocklin between Oak and Pine Streets.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	CD2.3: Meet senior nutrition and social needs	2020	2024	Non-Housing Community Development	City of Rocklin	CD2: Public services	CDBG: \$14,250.00	Public service activities other than Low/Moderate Income Housing Benefit: 60 Persons Assisted
2	CD2.4: Provide mental health services	2020	2024	Non-Housing Community Development	City of Rocklin	CD2: Public services	CDBG: \$14,250.00	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
3	CD2.3: Meet senior nutrition and social needs	2020	2024	Non-Housing Community Development	City of Rocklin	CD2: Public services	CDBG: \$14,250.00	Public service activities other than Low/Moderate Income Housing Benefit: 85 Persons Assisted
4	CD1.1: Improve safety and accessibility in public	2020	2024	Non-Housing Community Development	City of Rocklin	CD1: Public improvements and infrastructure	CDBG: 185,250.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Planning and Administration	2020	2024	Planning and Administration	City of Rocklin	Planning and Administration	CDBG: \$57,000.00	Other: 0 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	CD2.3: Meet senior nutrition and social needs
	Goal Description	Provide home delivery of hot meals to home-bound seniors in Rocklin. (Seniors First)
2	Goal Name	CD2.4: Provide mental health services
	Goal Description	The Victim Services Program will provide therapy services to domestic and sexual violence survivors and crisis intervention and advocacy services to Rocklin domestic and sexual violence survivors. (Stand Up Placer)
3	Goal Name	CD2.3: Meet senior nutrition and social needs
	Goal Description	Provide groceries and basic essentials to low-income, homebound elderly and disabled adults. (St Vincent De Paul)
4	Goal Name	CD1.1: Improve safety and accessibility in public
	Goal Description	Sidewalk repairs and accessibility improvements to remove architectural barriers in the public right-of-way and improve safety for disabled persons at various locations in Rocklin in block groups with 51% or more of households with incomes less than 80% AMI throughout the City. Potential activities over the plan period may include installation of auditory pedestrian crossing signals, curb cuts, sidewalks leading up to those curbs, wheelchair ramps, and improved accessible path of travel. (City of Rocklin)
5	Goal Name	Planning and Administration
	Goal Description	Provide general administration of the CDBG program including planning and reporting activities. (City of Rocklin)

Projects

AP-35 Projects – 91.220(d)

Introduction

City staff evaluated all submitted applications and have recommended the below projects to be funded for the FY 2024/2025 Annual Action Plan.

Projects

#	Project Name
1	2024 Senior Services – Seniors First
2	2024 Mental Health Services – Stand Up Placer
3	2024 Senior Services – St Vincent De Paul
4	2024 Accessibility and Safety Projects – City of Rocklin
5	2024 Planning and Administration – City of Rocklin

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

It is difficult to address all the community needs with the limited amount of funding received. However, it is believed that assisting domestic violence victims, seniors, and the disabled; providing basic essentials such as food and mental health care, including families with trauma, are the best ways to allocate funds based on the needs of the community.

AP-38 Project Summary

Project Summary Information

1	Project Name	2024 Senior Services – Seniors First
	Target Area	City of Rocklin
	Goals Supported	CD2.3: Meet senior nutrition and social needs
	Needs Addressed	CD2: Public services
	Funding	CDBG: \$14,250.00
	Description	Provide home delivery of hot meals to home-bound seniors in Rocklin.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	60 senior individuals National Objective: LMC-24 CFR 570.201e and 570.208(a)(2) Matrix Code: 05A - Senior Services
	Location Description	Various homes in Rocklin, CA
	Planned Activities	Provide meals to seniors at home (Meals on Wheels).
2	Project Name	2024 Mental Health Services – Stand Up Placer
	Target Area	City of Rocklin
	Goals Supported	CD2.4: Provide mental health services
	Needs Addressed	CD2: Public services
	Funding	CDBG: \$14,250.00

	Description	The Victim Services Program will provide therapy services to domestic and sexual violence survivors and crisis intervention and advocacy services to Rocklin domestic and sexual violence survivors.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	100 domestic and sexual violence survivors 20 therapy services 80 crisis intervention National Objective: LMC-24 CFR 570.201e Matrix Code: 05G - Services for victims of domestic violence, dating violence, sexual assault or stalking
	Location Description	Services will be provided at a confidential location in Roseville.
	Planned Activities	Direct labor includes advocacy specialists, the advocacy coordinator, marriage and family therapists, interns, and the clinical manager. These individuals will provide direct services to clients.
3	Project Name	2024 Senior Services – St Vincent De Paul
	Target Area	City of Rocklin
	Goals Supported	CD2.3: Meet senior nutrition and social needs
	Needs Addressed	CD2: Public services
	Funding	CDBG: \$14,250.00
	Description	St Vincent De Paul's BAGS Home Delivery program will provide groceries and basic essentials to low-income, homebound elderly and disabled adults.
	Target Date	6/30/2025

	Estimate the number and type of families that will benefit from the proposed activities	85 National Objective: LMC-24 CFR 570.208(a)(2) Matrix Code: 05A - Senior Services
	Location Description	City of Rocklin.
	Planned Activities	Groceries and basic essentials delivered of eligible Rocklin residents who are low-income, homebound elderly and disabled adults.
4	Project Name	2024 Accessibility and Safety Projects – City of Rocklin
	Target Area	City of Rocklin
	Goals Supported	CD1.1: Improve safety and accessibility in public
	Needs Addressed	CD1: Public improvements and infrastructure
	Funding	CDBG: \$185,250.00
	Description	Improvements within the public right of way and pedestrian paths of travel to benefit disabled individuals in the City of Rocklin by improving their accessibility in block groups with 51% or more of households with incomes less than 80% AMI throughout the City.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	100 disabled individuals National Objective: LMA Matrix Code: 03K – Street Improvements
	Location Description	Locations in Rocklin in block groups with 51% or more of households with incomes less than 80% AMI throughout the City. Emphasis for ADA projects will be within Pacific Street and Grove Street areas, including along Sunset Boulevard and Farron Street

	Planned Activities	Sidewalk repairs and accessibility improvements to remove architectural barriers in the public right-of-way and improve safety for disabled persons citywide. Potential activities over the plan period may include installation of auditory pedestrian crossing signals, curb cuts, sidewalks leading up to those curbs, wheelchair ramps, and improved accessible path of travel.
5	Project Name	2024 Planning and Administration – City of Rocklin
	Target Area	City of Rocklin
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$57,000.00
	Description	Provide general administration of the CDBG program including planning and reporting activities
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City offices
	Planned Activities	Provide general administration of the CDBG program including planning and reporting activities.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Rocklin does not have significant, dense areas of low-income residents, nor are there areas of significant racial or minority concentration.

Geographic Distribution

Target Area	Percentage of Funds
City of Rocklin	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City's planning is focused more toward the number of persons who can be helped and identifying projects that will produce the best benefit for Rocklin residents.

Discussion

See above information.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Rocklin does not currently fund any affordable housing projects.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Due to the relatively small grant amount available, Rocklin does not utilize CDBG funds for the items in the tables above. However, approximately 110 to 130 Section 8 Housing Choice Vouchers are administered within Rocklin each year through the City’s contract with the Roseville Housing Authority. As of the writing of this document, there are currently 128 vouchers from the Roseville Housing Authority leased in the City of Rocklin. The Placer County Housing Authority has provided another 105 vouchers that are currently leased in Rocklin.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Rocklin does not oversee a public housing authority and there is no public housing agency in Rocklin.

Actions planned during the next year to address the needs to public housing

The City recognizes that the Roseville Housing Authority has been acting as the public housing authority for many years and contracts with the City of Roseville to administer Rocklin's Section 8 program. The City will continue to support those services that meet the needs of Rocklin residents.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

While the City of Rocklin is not a public housing authority, the City administers affordability covenants and existing down payment assistance loans on various properties within the City. City staff continue to market these opportunities and work with prospective buyers to determine income eligibility.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable; there are no public housing agencies in the City of Rocklin.

Discussion

Please see above information.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

This section discusses the City's one year activities to address the needs of persons who are homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Rocklin has provided CDBG funding to The Gathering Inn (TGI) in the past several years (funding range has been between \$12,000 to \$18,000 annually). However, as a result of additional CDBG subrecipient applicants in recent years and the 15% public services funding limit, the City has decided to fund TGI from its Low- and Moderate-Income Housing Asset (LMHA) Fund for Homelessness Prevention and Rapid Rehousing (HPRR). TGI typically requests \$60,000 – \$65,000 per year. We anticipate their funding request would be provided through the Citywide budget. In addition to HPRR, TGI's primary goal is to meet the very basic needs of guests on a daily basis year-round: hygiene, food and safe overnight shelter. TGI provides access to showers, toiletries, clean dry socks and clothes, plus transportation to a host church where guests are provided a warm and safe place for sleeping along with a hot nutritious meal. Each morning guests are transported back to the intake sites where they can access social services.

The Homeless Resource Council of the Sierras (HRCS) and Placer County's Continuum of Care (CoC) conducts a Housing Inventory Count (HIC) and Point-in-Time (PIT) count of sheltered and unsheltered homeless persons during the last ten days in January in odd numbered years. The Housing Inventory Count (HIC) is a report that informs the homeless assistance community on the capacity to house persons who are homeless at local and national levels. The PIT provides the homeless assistance community with the data needed to understand the number and characteristics of persons who are homeless at one point-in-time. In 2023, the count for Rocklin was 48 individuals. Of those individuals, 14 were sheltered and 34 were unsheltered.

Addressing the emergency shelter and transitional housing needs of homeless persons

Although no transitional housing facility or emergency shelter is located within Rocklin, the Placer County Department of Health and Human Services Adult System of Care operates a transitional housing facility for homeless persons with mental health disabilities just outside the city limits. HomeStart offers a transitional housing program for Placer County homeless children and their families. The Gathering Inn (TGI) is an emergency housing program serving homeless individuals in Rocklin that offers overnight housing at various churches within South Placer County as well as supportive services at their main office in Roseville. The City of Rocklin has supported TGI's activities for several years through the use of CDBG funds, but increased the amount of its support to \$50,000 per year in 2018 and 2019 and \$60,000 in the

years 2020, 2021 and 2022, and \$65,000.00 in the year 2023 for HPRR utilizing the City's LMHA Fund rather than CDBG in order to provide a broader opportunity for other service organizations to be funded through the City's CDBG program and to be able to provide a higher level of funding to TGI. TGI typically requests \$60,000 – \$65,000 per year. We anticipate their funding request would be provided from the LMHA Fund and is subject to City Council approval as part of the City's FY 2024/2025 overall budget process. The Lazarus Project provides food, housing, clothing, guidance, counseling, education, job training, budgeting classes, parenting classes, and access to health care for persons recovering from homelessness, unemployment, abuse, addiction, and physical and/or mental impairment.

There are several organizations that provide emergency food in the Placer County area, including First United Methodist Church of Loomis, St. Mark's Anglican Episcopal, and United Methodist of Newcastle. Placer Food Bank conducts a free farmers market one day each month in Rocklin at Johnson Springview Park. The Salvation Army and St. Vincent de Paul also provide assistance to the homeless.

The City will continue to coordinate with these organizations to develop a strong system to meet the needs of homeless persons.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The loss of a job, a raise in rent, an eviction, or domestic violence can easily lead to homelessness for many low- and moderate-income individuals and families. The City also assists the homeless county-wide through its participation in the Homeless Resource Council of the Sierras (HRCS)/Placer County Continuum of Care. The Continuum of Care (CoC) programs are created to address the problems of homelessness in a comprehensive manner.

In 2019, the CoC prepared The Placer County Homeless Strategy which contains a series of approaches to tackle a variety of homeless issues and concerns. Specifically:

STRATEGY 1: Develop Affordable Housing with Services (i.e., Permanent Supportive Housing).

STRATEGY 2: Continue Support at Placer County Community Development Resource Agency

(CDRA)Housing Development Stakeholder Meetings.

STRATEGY 3: Communicate Consistently With General Public About Homelessness.

STRATEGY 4: Increase Investment in Treatment—Alcohol, Drug, and Mental Health.

STRATEGY 5: Increase Emergency Housing Beds.

STRATEGY 6: Continue Participation in the Built for Zero Campaign.

Since 2021, Rocklin staff and two City Council Members participated regularly in a new Regional Working Group and Ad Hoc Committee led by a consultant retained by the Placer County’s Department of Health and Human Services to facilitate even more in-depth multi-agency discussion of strategies to address homeless shelter needs in South and Mid-Placer County. This process has involved a series of monthly meetings and work efforts for these groups. As a result of this effort, a new standing subcommittee of the CoC has been created: Local Government Advisory Committee. Staff from the city will continue to participate in this committee.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City will continue to coordinate with our partners to develop a strong and effective system to meet the needs of homeless persons.

Rental Assistance to those impacted by COVID-19 will continue to be provided by the Salvation Army who received an allocation of \$39,000 in CDBG-CV-1 and \$20,000 in CDBG-CV-3 funding from the City. In 2022, the City also allocated \$45,000 in CV-1 funds to KidsFirst for a Rental/Mortgage/Utility Assistance program. St Vincent De Paul also received an allocation of \$92,713.02 in CV-3 funds to provide Rental and Utility Assistance to Rocklin residents. The Gathering Inn was also allocated \$142,274.98 in CV-3 Funds to provide Direct Services to Rocklin Homeless due to COVID (Housing, Case Management, Drivers, Transportation, Food, Shelter, Day Services) / Rental Assistance. TGI typically requests \$60,000 – \$65,000 per year. We anticipate their funding request would be provided from the LMHA Fund with an emphasis for use on Homeless Prevention and Rapid Rehousing. Due to the limit on services that can be funded from CDBG, recommended funding in 2023 for the Salvation Army’s Rental Assistance Program is also anticipated to be from LMHA funds in the amount of \$25,000. Approval of LMHA funding for TGI and Salvation Army is subject to City Council approval as part of the City’s FY 2024/2025 overall budget process.

Discussion

See information above.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City's 2021-2029 Housing Element evaluated potential barriers or constraints to the development of affordable housing. These include the following:

Market Constraints

- Development costs; and
- Mortgage and rehabilitation financing.

Governmental Constraints

- Land use controls;
- Flexibility in residential development standards;
- Provisions for a variety of housing;
- Development permit procedures;
- Site improvements, development fees, and exactions;
- Building codes and enforcement;
- Reasonable accommodation procedures; and
- Housing for persons with disabilities.

Environmental Constraints

- Water supply;
- Sewer capacity;
- Oak tree preservation;
- Seismic safety;
- Flooding;
- Fire protection;
- ISO Rating; and
- Other hazards.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Rocklin recognizes there are certain public policies, particularly zoning and land-use

regulations, that pose challenges in increasing affordable housing opportunities and residential investment. This is revealed in higher housing costs, a shortage of affordable housing in relation to demand, and higher land costs. Inflexible or outdated regulations contribute to this problem.

As identified in the 2021-2029 Housing Element, land costs, construction costs, and market financing can potentially hinder the timely production of new residential projects. Although many factors limiting housing production are market-driven, the City has some control in instituting policies and programs to address the constraints or limiting factors.

Costs associated with financing and construction costs for residential projects are going to impact developers that are seeking to serve the affordable housing market segment. Although land costs help keep the cost of some new housing affordable, rising construction costs and market financing will have a substantial impact on developers, resulting in substantially higher prices for their products once they are on the market.

The City is committed to removing or reducing barriers to affordable housing whenever possible. A variety of actions are contained in the 2021-2029 Housing Element to address these issues and will be completed during the 8-year implementation cycle. The City of Rocklin has also designed a number of implementing programs and goals that will focus City resources on meeting its projected housing needs. The City recognizes that there are a number of factors impacting the provision of affordable housing.

Overall, development standards in Rocklin are comparable to similar communities. However, parking requirements for apartments, condominiums, and townhomes may be higher than typically required. To facilitate affordable housing development, the City offers a variety of incentives, including reduction or waiver of garage parking requirements. Specifically, for apartment and triplex units that are affordable to lower-income households, the requirement for one covered space per unit and visitor parking is waived at the request of the applicant. Pursuant to State Density Bonus law, projects meeting the requirements of the Density Incentive Program are eligible to receive density increases, use of state parking standards, and may also receive additional regulatory concessions. Additionally, the City offers a reduction in development impact fees for developments constructing housing at or below 60% of the Area Median Income, thereby incentivizing deeper levels of affordability for future construction. The City also created a BARRO (Business Attraction Retention and Revitalization Overlay) zone primarily focused in the downtown/central Rocklin area which allows deviations to parking standards for both new residential and non-residential uses subject to evaluation of off-site parking availability and approval by the Community Development Director on a case-by-case basis.

The City's 2021-2029 Housing Element was certified by HCD on November 29, 2021 and includes a detailed Assessment Furthering Fair Housing (AFFH) and programs to implement the latest housing legislation.

Discussion:

Please see above information.

AP-85 Other Actions – 91.220(k)

Introduction:

This section discusses the actions the City of Rocklin will undertake during the FY 2024/2025 Annual Action Plan. This includes actions to 1) foster and maintain affordable housing; 2) evaluate and reduce lead-based paint hazards; 3) reduce the number of poverty-level families; 4) develop institutional structure; and 5) enhance coordination.

Actions planned to address obstacles to meeting underserved needs

While there are several constraints to meeting the needs of target-income residents, the primary obstacles identified through citizen participation were determined at the public hearings. The City of Rocklin's Housing Element includes recommendations and programs to alleviate obstacles to meeting underserved needs. The City will continue to use CDBG dollars to address underserved needs and to provide education about services and service providers to the extent feasible. The City will encourage area service providers to offer services in the community.

The City under its FY 2024/2025 CDBG Program Year will take the following actions to address obstacles to meeting the underserved needs:

- * Assisting domestic violence victims,
- * Assisting seniors and disabled persons through food delivery programs, and
- * Accessibility and Safety Projects

Actions planned to foster and maintain affordable housing

The Community Development Department staff regularly reviews Housing Element programs, objectives, and progress towards accommodating the City's share of the regional housing need. An annual implementation report will be prepared and provided to the California Office of Planning and Research and California Department of Housing and Community Development. Depending on funding availability, the City will consider modifications to Housing Element programs as necessary and appropriate to implement General Plan goals and policies.

Actions planned to reduce lead-based paint hazards

The City will continue to coordinate with Placer County's Department of Health and Human Services Environmental Services Division when possible to help reduce lead-based paint hazards and will educate

City residents about where to go if there is a problem.

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategy includes improving the quality of housing in Rocklin, assuring safe housing choices for residents, and supporting social service agencies.

The City's anti-poverty strategy will focus on:

- Working with project proponents to increase the supply and availability of decent, safe, and affordable housing necessary for low-income families to live healthy, productive lives;
- Working with local utility providers to ensure existing and planned infrastructure will continue to support a viable community and benefit low- and moderate-income persons;
- Looking for opportunities to increase the effectiveness of existing programs through better collaboration and efficient implementation; and
- Providing funding to a larger variety of programs to better assist individual situations, such as the victims and families of domestic violence, sexual violence and human trafficking, and individuals or families that recently faced an unexpected expense.

Actions planned to develop institutional structure

The City relies on a network of public sector and non-profit organizations to implement the Consolidated Plan. These organizations play a large role in directly providing housing and services to low-income, homeless, and special needs populations throughout Rocklin. The system's strengths include the collaborative manner in which these diverse groups work together to maximize available resources. Rocklin is a large enough city to have many institutional resources, yet small enough to be able to effectively communicate and collaborate.

The City does not plan to duplicate services of other established and successful programs. The City's system of institutional structure is strong and well-coordinated, with little duplication of services.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Roseville's Housing Authority administers the Section 8 program for the City of Rocklin via contract. The City has historically budgeted for these services from its General Fund and anticipates

providing continued funding in a similar manner in FY 2024/2025.

Discussion:

See above information.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The following table identifies program income that is available for use that is included in projects to be carried out.

The City does not currently have a balance of program income. The City does not plan to receive program income in FY 2024/2025.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

See above information.