

SENIOR STREET MAINTENANCE WORKER
Salary Range: 21 (Public Service Salary Schedule)

DEFINITION

Under general supervision, provides lead direction to assigned street maintenance staff; sets priorities and directs the work of assigned staff on a project or day-to-day basis; performs routine to complex street, open space, creeks, and storm drain maintenance and repair work; performs related work as required.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey-level, lead in the street maintenance series that performs the most complex duties required to ensure that the City's public streets, sidewalks, storm drainage systems, open spaces, right-of-way, creeks, and vegetation provide the highest level of safety for public use. Responsibilities include inspecting and attending to assigned areas in a timely manner, and performing a wide variety of tasks in the maintenance and repair of City streets, open spaces, creeks, and stormdrains. This class is distinguished from the Street Maintenance Supervisor in that the latter is the full supervisory-level class in the series responsible for organizing, assigning, supervising and reviewing the work of assigned staff involved in street maintenance operations.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Street Maintenance Supervisor. Exercises technical and functional direction and trains assigned staff.

ESSENTIAL DUTIES, KNOWLEDGE, AND ABILITIES

Duties may include, but are not limited to the following:

- Provides technical and functional direction to assigned street maintenance staff; reviews and controls quality of work; assists in completing employee evaluations; participates in performing routine maintenance and repair work.
- Plans, schedules, prioritizes and assigns street maintenance and repair work in consultation with the Street Maintenance Supervisor; communicates status of repairs to appropriate personnel, working cooperatively to schedule repairs in accordance with established priorities and special operational priorities.
- Trains and instructs employees in work methods, use of tools and equipment, and relevant safety precautions.
- Assists in developing work plans, procedures, and schedules.
- Orders supplies and equipment for work projects; maintains records of purchase orders; may assist in developing budget figures for division.
- Works effectively with contractors on City approved projects; seeks bids and estimates for proposed projects.
- Performs skilled street maintenance, repair, and installation work.
- Operates a variety of heavy equipment such as dump truck, paver, and backhoe.

- Responds to complaints and answers questions from public or escalates to supervisor, as necessary.
- Performs emergency repairs as necessary; establishes proper traffic control devices in doing such work.
- Performs Underground Service Alert (USA) markings as specified and according to accepted guidelines and requirements.
- Performs minor adjustments on service equipment; maintains tools and equipment in working order.
- Maintains logs of daily activities.
- Assists Police and Fire personnel in emergency situations and around hazardous accident scenes.
- May apply pesticide, herbicide and other pest management treatments.
- Utilizes GPS and other technologies to perform job duties.
- May coordinate and lead regularly schedule safety meetings.
- Performs other duties as assigned.

EMPLOYMENT STANDARDS

Knowledge of:

- Basic principles of supervision and training
- Practices, methods, equipment, tools and materials used in maintenance and repair work related to streets, open spaces, right-of-way, creeks, stormdrain systems, and vegetation
- Principles and practices of flood control preparation
- Applicable Federal, State and local laws, ordinances, regulations, and guidelines relevant to assigned duties
- Proper traffic control (include warning signs and cones) to provide safe passage for the traveling public through the work area, as well as for the safeguard of workers
- Shop arithmetic
- Safe work methods and safety practices pertaining to the work
- Safe driving rules and practices
- Basic computer applications related to work
- English usage, grammar, spelling, vocabulary, and punctuation
- Techniques for providing a high level of customer service to public and City staff, in person and over the telephone

Ability to:

- Plan, schedule, assign, and oversee activities of an efficient streets, and open sapce operations and maintenance program
- Identify and implement effective course of action to complete assigned work
- Inspect the work of others and maintain established quality control standards
- Train others in proper and safe work procedures

- Oversee and participate in street maintenance, open space, and related public works projects.
- Skillfully and safely operate a variety of maintenance equipment and heavy equipment such as a dump truck, paver, backhoe, and Vactor equipment
- Work with contractors on City approved projects
- Organize own work, set priorities, and meet critical time deadlines
- Use English effectively to communicate in person, over the telephone and in writing
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines
- Establish and maintain effective working relationships with those contacted in the course of the work
- Meet the physical requirements necessary to safely and effectively perform the assigned duties

Minimum Qualifications:

Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Equivalent to the completion of the twelfth (12th) grade **AND**
- Four (4) years of responsible maintenance experience related to streets, open spaces, right-of-way, creeks, and vegetation.

GENERAL QUALIFICATIONS**License and Certificate Requirements:**

- A valid California Class C driver license or higher with a satisfactory driving record is required at the time of appointment. Individuals who do not meet this requirement due to a disability will be reviewed on a case-by-case basis.
- A valid California Class A driver license with a tanker endorsement is required within twelve (12) months of appointment.
- A Work Zone Traffic Control Safety Certificate issued by the International Municipal Signal Association (I.M.S.A.), or successful completion of the Traffic Control Technician-CA State Specific Training Course thru the American Traffic Safety Services Association is required within twelve (12) months of appointment.
- A Qualified Pesticide Applicator Certificate issued by the Department of Pesticide Regulation is desirable.

Physical Requirements

Must possess mobility to work in the field, streets and various other City infrastructure; strength, stamina and mobility to perform medium to heavy physical work, operate varied hand and power tools and construction equipment; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone or radio. The job involves field work requiring frequent walking at construction site areas to identify

problems or hazards. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard or calculator and to operate above-mentioned tools and equipment. Positions in this classification bend, stoop, kneel, reach and climb to perform work and inspect work sites; lift, move, and carry materials and equipment weighing up to 50 pounds and heavier weights with the use of proper equipment.

Employees work primarily in the field and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives, and contractors in interpreting and enforcing departmental policies and procedures.

Working Conditions

May be required to work various shifts on evenings, weekends and holidays. Participates in after-hours on-call assignments. This class is subject to random drug testing in accordance with Department of Transportation guidelines.

FLSA: NE

This job specification should not be construed to imply that these requirements are the exclusive standards of the position. Not all duties are necessarily performed by each incumbent. Additionally, incumbents may be required to follow any other instructions and to perform any other related duties as may be required by their supervisor.

Adopted: July 2007

Revised: January 2017