



TRANSIENT OCCUPANCY TAX REPORT

Report for the Quarter Ended: _____
(Reports and Payments are due: (April 30th, July 3th, October 30th, and January 30th)

*Name of Hotel, Motel, or Inn: _____

Location Address: _____

Gross Rents Charged During Quarter: \$ _____

Right of Exemption \$ - _____ (minus)
(Must attach an Exemption Claim from Transient Occupancy Tax Form)

Permanent *Resident* Rents Exclusion \$ - _____ (minus)
(Stay of 31 days or longer becomes a resident)

Net Rent Subject to Tax \$ _____

Tax Due (10% of Net Rent) as per Ordinance 1152 \$ _____

**10% Late payment penalty as per Ordinance 1152 \$ _____

Total Transient Occupancy Tax Due \$ _____

Under penalty of perjury, I certify that the above information is true and correct to the best of my knowledge.

Submitted by (Print Name)

Phone Number

Signature

Date

Email Address

***IMPORTANT:** Change of Operator and/or Ownership Requires a New Application & Tax Clearance Certificate from the Prior Owner.

****Payment is due within 30 days after the end of each calendar quarter. A penalty of 10% will accrue after 30 days in addition to the amount of the tax. If delinquency continues, additional penalties and interest will be assessed as per Ordinance No. 1152.**

Mail or walk in completed form to:
City of Rocklin, Administrative Services, 3970 Rocklin Road, Rocklin, CA 95677 (916) 625-5020